UNIVERSITY OF MANNHEIM

UB UNIVERSITÄTSBIBLIOTHEK MANNHEIM



The **University Library** is offering a part-time position as

Data, Project and Community Manager (all genders)

starting as soon as possible.

The position is offered as a fixed-term appointment for 24 months within the project "**FAIR Corpus: A curated dataset for training and evaluating AI-Assistants for Research Data Management and Open Science**".

The FAIR Corpus project is aimed to build the first openly licensed, high-quality dataset for training and evaluating AI-Assistants specifically focused on Research Data Management (RDM) and Open Science (OS). This corpus will contain thousands of curated documents, including data management plans, policies, training materials, standards, and open-access publications. It will be enriched with metadata and formatted for use in AI training, fine-tuning, evaluation, and retrieval-augmented generation. The corpus will serve as a foundational resource for developing trustworthy, domain-specific AI assistants for RDM and OS across universities, research data centers, national and international research infrastructures.
The project's working languages are English and German.

Your role:

This position offers a unique combination of Research Data Management, project management, and community engagement. You will help shape the data governance and long-term accessibility of the FAIR Corpus, support the coordination and implementation of the project, and foster engagement with relevant research communities. Working closely with the Data Science and Data Curation team, you will develop structures and processes that enable the long-term reuse and collaborative development of the corpus.

Your tasks include:

- Development and implementation of data stewardship and data governance frameworks, covering data management planning, metadata, licensing, provenance, and quality assurance
- Preparation and management of the publication of the FAIR Corpus in suitable research data repositories, including documentation, versioning and long-term accessibility
- Planning and coordination of the project activities, monitor milestones and deliverables, and compile results for project reporting

The **University of Mannheim** is one of the leading universities in Germany with approximately 12,000 students in five schools. Particularly in business and economics as well as in the social sciences the university ranks among the top institutions both at national and international level. More than 2,600 employees profit from an exciting work environment with numerous benefits.

The University Library is the central information infrastructure unit of the University of Mannheim and supports student learning, teaching, and research with a wide range of services.

Key information

Start: at the earliest possible date

Term: 24 Month

Remuneration bracket: E 13 TV-L BW

Weekly hours: 29,6 hours

Location:
Mannheim, City Center, Schloss

Application deadline:
29 November 2026

Reference number: UB-513

- Design, organisation and implementation of stakeholder workshops as well as communication of project outcomes to national and international Research Data Management and Open Science communities
- Development of a sustainable, community-driven governance model, including processes for external contributions, updates and the ongoing development of the corpus
- Establishing and maintaining collaborations with relevant research infrastructures and communities as well as contribution to the dissemination of research findings

Your profile:

Required qualifications:

- A completed university degree (Master's degree or equivalent), ideally in Computer Science or related fields
- Knowledge of Research Data Management, Open Science, and research data practices
- Experience in organising and implementing research projects or comparable initiatives
- Good organisational and communication skills, including experience working with a range of project stakeholders
- Interest in data stewardship, data governance, and the sustainable provision of research data
- Ability to work independently, systematically, and collaboratively as part of a team
- Very good command of both German and English

Desirable qualifications:

- Experience in data stewardship, developing Data Management Plans (DMPs), and applying the FAIR and CARE principles
- Knowledge of research data publication, metadata standards, licensing, and research data repositories
- Experience in designing and facilitating workshops, community engagement, and stakeholder communication
- Familiarity with GitHub, Git-based workflows, and collaborative Open Science practices
- Experience in developing sustainable data management and community governance frameworks
- Knowledge of national and international research data infrastructures, particularly the German National Research Data Infrastructure (NFDI) and the European Open Science Cloud (EOSC)

What we offer:

- A challenging and varied role in a university environment with national and international partners
- A workplace in the representative Baroque Palace in the middle of the university campus; downtown location, immediate access to public transport, 5 minutes to the main train station
- Flexible working hours model, the possibility of teleworking (up to 50%), 30 days of annual leave
- Opportunity to purchase the subsidized Deutschlandticket Job

Data protection

Please find detailed information on the collection of personal data from the data subject according to Article 13 GDPR on the university' s homepage: www.uni-mannheim.de/datenschutz-bei-bewerbungen.

Submitted application documents will only be returned if you enclose a self-addressed stamped envelope. Otherwise, they will be destroyed in accordance with current data protection law after the application procedure has ended. Electronic applications will be deleted accordingly..

If you apply by e-mail, please note that protection of confidential data cannot be guaranteed as unauthorized third parties might gain access to unencrypted e-mails during transmission.

- An annual salary according to TV-L E13 and the usual social benefits and advantages of public service, like a company pension plan (VBL)



Innovative academic working environment



Flexible work time and workplace models (flexitime, telework)



Family-friendly higher education institution



International orientation



Deutschlandticket



Sports program for all staff members

Applications from persons with a disability are given preferential consideration provided that they are appropriately qualified. The University of Mannheim is committed to increasing the quota of women in areas where they are underrepresented and thus encourages women with appropriate qualifications to apply.

We are looking forward to your application using our University of Mannheim's job portal by 29 November 2026 at the latest.

If you have any questions about the position, please contact Dr. Irene Schumm (Head of the Research Data Center Department) at

irene.schumm@uni-mannheim.de

Zertifikat seit 2006 audit familiengerechte hochschule

FAMILIE IN DER HOCHSCHULE